



GEORGIA PARDONS AND PAROLES' PAID INTERNSHIP PROGRAM

Our goal is to provide college students with a rewarding and challenging internship through direct experience that will be beneficial for the intern and the State Board of Pardons and Paroles. This is a fantastic opportunity for an intern to work in a professional mentorship program while gaining experience in various departments within the agency.

The Board will begin to offer paid internships for interns starting with the 2024 Winter semester. Interns may also be eligible to earn credit hours. The number of credit hours an intern may be eligible to earn will be decided by the intern's school. Usually, an internship with our agency is for a period of 10 weeks; however, alternate schedules may be arranged.

Most students interested in our internship program are pursuing degrees in Criminal Justice, Psychology, Sociology, Political Science, Public Administration or Pre-Law. However, if you are not pursuing a degree in one of these areas, you can still be considered for an internship with the following majors: Social Work, Accounting, Finance, Business Administration, Computer Information Systems, Economics, Journalism, Management, or Human Resources.

The Pardons and Paroles Internship Experience

The goal of our internship program is to provide broad knowledge of most positions within the State Board of Pardons and Paroles. Each intern will gain experience in every division and/or unit of the agency during the internship period. This will include working brief periods of time with Human Resources, Budget, Victim Services, the Clemency Division, and Field Services. This nontraditional multi-faceted approach allows interns to develop insight, interest, and exposure in specialty areas not previously considered as possible career options in a Law Enforcement Agency.

Agency Minimum Qualifications

Applicants must meet the following criteria:

- U.S. citizen or a lawful alien.
- Must be a junior, senior, or graduate level student in good standing at a 4-year accredited college/university with a minimum Grade Point Average (G.P.A.) of 2.5.
- Preferably majoring in Criminal Justice, Psychology, Sociology, Social Work, Political Science or Public Administration, Pre-Law, Accounting, Finance, Business Administration, Economics, Journalism, Management, or Human Resources.
- Must be recommended by a faculty member.
- Have no criminal history of offenses involving moral turpitude or a pattern of disregard for public safety. Careful consideration will be given to any criminal history the applicant might have.

Compensation

- The salary for an internship will be \$10-\$15, per hour, and will be commensurate with experience and other determining factors such as budget. The Director of Human Resources will set the compensation. In some cases, the intern can earn college course credit hours for their work. The number of hours, usually 10-15 for successful completion of the program will be determined by the Faculty Advisor at the beginning of the internship.
- The granting of an internship is not an offer of employment and nor should it be construed as a promise of future employment. An astute intern, however, would have the advantage of their parole experience to aid them during the interview process. The hiring process will be fully explained during the onset of the internship process.

The application can be found by visiting <https://careers.georgia.gov/>.

Type in State Board of Pardons and Paroles in the search bar.

Access the application <https://careers.georgia.gov/jobs/paid-intern-44998>

